

Guild Sponsored Workshop Policies Payment and Cancellation

When we sign a contract for a speaker/workshop for the Guild, we are legally bound for payment. The guild charges members a set fee, and subsidizes the rest of the fee owed to the instructor.

If you sign up and pay, then find out you cannot attend, every effort will be made to find a replacement within a reasonable time frame. However, if no replacement can be found, there will be no refund. We still have to pay the teacher for your seat.

Payment:

For most classes, FCFS is the policy for sign up. No seat is reserved until payment is made. Payment can be cash or check made out to Brunswick Quilters.

One check per class, please.

If interest exceeds the # of seats available, a wait list or lottery system may be employed.

Cancellation:

Before 4 weeks prior to the workshop date, a member may cancel and the Program Chair will facilitate a refund.

Within 4 weeks of Workshop date the Program Chair will advise if there is a wait list to replace the canceling member.

No refund is given if you are a No Show on the day of the workshop.

General Workshop Policies

No seat in any workshop is spoken for until payment is received (see full payment and cancellations policies)

Please arrive early to set up before the start time of the workshop. In most cases doors will open at or prior to 8:30 a.m. with class beginning at 9 a.m.

The workshop instructor sets the number of seats per class, NOT the guild.

Be prepared by having all supplies per the supply list, and all pre-class cutting should be done if required by the instructor.

If there is a supply to be purchased from the instructor on the day of class, please be sure to have proper payment.

Please silence your cell phone. If you need to make or take a call, please exit the classroom.

If a full day class you may bring your lunch/beverage. In some cases there may be opportunity to send out for lunch as a group.